August 22, 2022



VIA EMAIL

Director, Office of Public Records Florida Attorney General 107 West Gaines Street, Suite 228 Tallahassee, FL 32399-1050 <u>PublicRecordsRequest@myfloridalegal.com</u>

Re: Public Records Request

Dear Public Records Officer:

Pursuant to Article I, section 24(a), of the Florida Constitution, and Florida's public records laws, as codified at Fla. Stat. Chapter 119, American Oversight makes the following request for records.

Requested Records

American Oversight requests that the Florida Attorney General's Office promptly produce the following:

All email communications (including email attachments, complete email chains, calendar invitations, and calendar invitation attachments) <u>sent by</u> the officials listed in Column A to the external individuals or entities listed in Column B below.

Please provide all responsive records from May 1, 2022, through the date of the search.

Column A: Florida Attorney		Column B: External Entities	
General's Office officials			
a.	Attorney General Ashley	1.	Anyone with an email address
	Moody (or anyone		ending in @safegraph.com
	communicating on her behalf,	2.	Anyone with an email address
	such as an assistant or		ending in @placer.io
	scheduler)	3.	Anyone with an email address
b.	Solicitor General Henry		ending in @placer.ai
	Whitaker (or anyone	4.	Anyone with an email address
	communicating on his behalf,		ending in @digitalenvoy.com
	such as an assistant or	5.	Anyone with an email address
	scheduler)		ending in @gravyanalytics.com
с.	Richard Martin (Chief of Staff)	6.	Anyone with an email address
d.	John Guard (Chief Deputy		ending in @fb.com
	Attorney General)	7.	Anyone with an email address
e.	Lynn Guyton (Director of		ending in @acxiom.com
	Special Projects and Initiatives)		

f. Whitney Ray (Communications	8. Anyone with an email address
Director)	ending in @babelstreet.com
	9. Anyone with an email address
	ending in @venntel.com
	10. Anyone with an email address
	ending in @glow.app
	11. Anyone with an email address
	ending in @glowing.com
	12. Anyone with an email address
	ending in @hvflabs.com
	13. Anyone with an email address
	ending in @flo.health
	14. Anyone with an email address
	ending in @naturalcycles.com
	15. Anyone with an email address
	ending in @digitalchemy.us
	16. Anyone with an email address
	ending in @simpleinnovation.us
	17. Anyone with an email address
	ending in @helloclue.com
	18. Anyone with an email address
	ending in @thestardustapp.com
	19. Anyone with an email address
	ending in @mixpanel.com
	20. Anyone with an email address
	ending in @gpapps.com
	21. Anyone with an email address
	ending in @oviahealth.com
	22. Anyone with an email address
	ending @babycenter.com
	23. Anyone with an email address
	ending in @simpledesign.ltd
	24. Anyone with an email address
	ending in @plackal.in
	25. Anyone with an email address
	ending @maya.live
	26. Anyone with an email address
	ending in @mia.health
	27. Anyone emailing from the email
	address <u>linchpin.health@gmail.com</u>
	28. Anyone with an email address
	ending in @atlasv.com
	29. Anyone with an email address
	ending in @womenhelp.org
	30. Anyone emailing from the email
	address <u>drip@mailbox.org</u>
	31. Anyone emailing from the email
	address <u>bloodyhealth@mailbox.org</u>

32. Anyone with an email address
ending in @bodyliteracy.co
33. Anyone with an email address
ending in @usepow.app
34. Anyone emailing from the email
address
periodcalendar.feedback@gmail.com

In an effort to accommodate your office and reduce the number of potentially responsive records to be processed and produced, American Oversight has limited the request to emails <u>sent by</u> the specified officials in Column A to the external individuals and entities in Column B. To be clear, however, American Oversight still requests that complete email chains be produced, displaying both sent and received messages, and any document attachments therein.

Please notify American Oversight of any anticipated fees or costs in excess of \$100 prior to incurring such costs or fee.

American Oversight seeks all responsive records regardless of format, medium, or physical characteristics. In conducting your search, please understand the term "record" in its broadest sense, to include any written, typed, recorded, graphic, printed, or audio material of any kind. We seek records of any kind, including electronic records, audiotapes, videotapes, and photographs, as well as letters, emails, facsimiles, telephone messages, voice mail messages and transcripts, notes, or minutes of any meetings, telephone conversations or discussions. Our request includes any attachments to these records. **No category of material should be omitted from search, collection, and production.**

Please search all locations and systems likely to have responsive records regarding official business. You may not exclude searches of files or emails in the personal custody of your officials, such as personal email accounts. Emails or texts conducting government business sent or received on the personal account of the government official constitutes a record for purposes of Florida's public records laws.¹

In addition, American Oversight insists that your agency use the most up-to-date technologies to search for responsive information and take steps to ensure that the most complete repositories of information are searched. American Oversight is available to work with you to craft appropriate search terms. **However, custodian searches are still required; your office may not have direct access to files stored in .PST files, outside of network drives, in paper format, or in personal email accounts.**

In the event some portions of the requested records are properly exempt from disclosure, please disclose any reasonably segregable non-exempt portions of the requested records. If it is your position that a document contains non-exempt segments, but that those non-exempt segments are so dispersed throughout the document as to

¹ *Cf. State v. City of Clearwater*, 863 So. 2d 149, 154 (Fla. 2003) ("The determining factor is the nature of the record, not its physical location.").

make segregation impossible, please state what portion of the document is non-exempt, and how the material is dispersed throughout the document. If a request is denied in whole, please state specifically that it is not reasonable to segregate portions of the record for release.

Please take appropriate steps to ensure that records responsive to this request are not deleted by your office before the completion of processing for this request. If records potentially responsive to this request are likely to be located on systems where they are subject to potential deletion, including on a scheduled basis, please take steps to prevent that deletion, including, as appropriate, by instituting a litigation hold on those records.

To ensure that this request is properly construed, that searches are conducted in an adequate but efficient manner, and that extraneous costs are not incurred, American Oversight welcomes an opportunity to discuss its request with you before you undertake your search or incur search or duplication costs. By working together at the outset, American Oversight and your agency can decrease the likelihood of costly and time-consuming litigation in the future.

Where possible, please provide responsive material in electronic format by email or in PDF or TIF format on a USB drive. Please send any responsive material being sent by mail to American Oversight, 1030 15th Street NW, Suite B255, Washington, DC 20005. If it will accelerate release of responsive records to American Oversight, please also provide responsive material on a rolling basis.

Conclusion

American Oversight is a 501(c)(3) nonprofit with the mission to promote transparency in government, to educate the public about government activities, and to ensure the accountability of government officials. American Oversight uses the information gathered, and its analysis of it, to educate the public through reports, press releases, or other media. American Oversight also makes materials it gathers available on its public website and promotes their availability on social media platforms, such as Facebook and Twitter.²

We share a common mission to promote transparency in government. American Oversight looks forward to working with your agency on this request. If you do not understand any part of this request, have any questions, or foresee any problems in fully

² American Oversight currently has approximately 16,000 followers on Facebook and 118,000 followers on Twitter. American Oversight, Facebook, <u>https://www.facebook.com/weareoversight/</u> (last visited July 27, 2022); American

Oversight (@weareoversight), Twitter, <u>https://twitter.com/weareoversight</u> (last visited July 27, 2022).

releasing the requested records, please contact Taylor Stoneman at <u>records@americanoversight.org</u> or (202) 848-1319.

Sincerely,

<u>/s/ Taylor Stoneman</u> Taylor Stoneman on behalf of American Oversight